

**Lake St. Charles Community Development District  
Board of Supervisors' General Meeting Agenda**

**7:00 p.m., July 11, 2023**

*Lake St. Charles Clubhouse, 6801 Colonial Lake Dr., Riverview, Florida 33578*

Board of Supervisors

Dave Nelson, Chair, 293-7979

Virginia Gianakos, Vice Chair, 293-4728

Sabrina Peacock, Secretary/Treasurer 951-8327

Robb Fannin, Supervisor, 785-5423

Marlon K. Brownlee, Supervisor, 813-485-5685

LSC CDD Staff

Adriana Urbina, District Manager,  
741-9768

Mark Cooper, Property Manager, 990-7555

Luis Martinez, Facilities Monitor, 990-7250

<i><b>Time</b></i>	<i><b>Item</b></i>
<b>7:00 – 7:05</b>	<ol style="list-style-type: none"> <li><b>1. CALL TO ORDER</b></li> <li><b>2. PLEDGE OF ALLEGIANCE</b></li> <li><b>3. INVOCATION (CHAIR NELSON)</b></li> <li><b>4. ACKNOWLEDGMENT OF SUPERVISORS AND STAFF PRESENT</b></li> <li><b>5. INTRODUCTION OF HOMEOWNERS, RESIDENTS AND PUBLIC AND IDENTIFICATION OF PARTIES WISHING TO MAKE PUBLIC COMMENTS</b></li> </ol>
<b>7:05 – 7:15</b>	<b>6. PUBLIC COMMENTS (UP TO 3 MINUTES PER SPEAKER, 10 MINUTES DESIGNATED)</b>
	<b>1. Homeowners Requesting to Speak (Please State Name Prior to Remarks)</b>
<b>7:15 – 7:20</b>	<b>7. CONSENT AGENDA (5 Minutes)</b>
	<ol style="list-style-type: none"> <li><b>1. Approval of additions to the agenda and removal of additional consent agenda items with questions as requested by board members.</b></li> <li><b>2. Approval of Consent Item Agenda</b> <ol style="list-style-type: none"> <li><b>a. June 6, 2023 Meeting Minutes</b></li> <li><b>b. Committee Meeting Minutes for June 2023</b> <ol style="list-style-type: none"> <li><b>i. Treasurer's Review Committee</b></li> <li><b>ii. Security and Grounds Committee</b></li> <li><b>iii. Management Committee</b></li> <li><b>iv. Strategic Committee</b></li> </ol> </li> <li><b>c. May 2023 Financial Statements</b></li> <li><b>d. June 2023 Facilities Monitor Report (Separate from packet)</b></li> </ol> </li> </ol>

<b>7:20-7:50</b>	<b>8. COMMITTEE REPORTS (30 Minutes)</b>
	<ol style="list-style-type: none"> <li><b>1. Treasurer's Review Committee</b> – Committee Chair Peacock <ol style="list-style-type: none"> <li>a. The Treasurer's Review Committee recommends a Motion to accept and deposit the donations received for the District's butterfly garden in the amount of \$360.00 into the District's SouthState Operations account.</li> <li>b. The Treasurer's Review Committee recommends a Motion to deposit the funds received for the sale of the District's golf cart in the amount of \$1,500 into the District's SouthState Operations account.</li> <li>c. The Treasurer's Review Committee recommends a Motion to approve Resolution 2023-03 Lake St. Charles District FY 22-23 Budget Amendment.</li> <li>d. Encroachment Discussion</li> </ol> </li> <li><b>2. Grounds/Security Committee</b> – Committee Chair Fannin <ol style="list-style-type: none"> <li>a. Pool Incident Discussion</li> </ol> </li> <li><b>3. Management Committee</b> – Committee Chair Nelson</li> <li><b>4. Strategic Planning Committee</b> – Committee Chair Brownlee</li> </ol>
<b>7:50- 8:00</b>	<b>10. MATTERS RELATING TO CDD ADMINISTRATION: CHAIR NELSON (10 Minutes)</b>
	<b>GENERAL REMARKS</b> – Chair of The Board of Supervisors
<b>8:00-8:05</b>	<b>11. PROPERTY MANAGER (5 Minutes)</b>
	<b>Items for Consideration by Property Manager - Mark Cooper</b> <ol style="list-style-type: none"> <li>1. Property Management Report</li> </ol>
<b>8:05–8:10</b>	<b>12. DISTRICT MANAGER (5 Minutes)</b>
	<b>Items for Consideration by District Manager – Adriana Urbina</b> <ol style="list-style-type: none"> <li>1. District Manager Report</li> </ol>
<b>8:10 –8:20</b>	<b>13. REMAINING CONSENT ITEMS REMOVED FOR DISCUSSION (10 Minutes)</b>
<b>8:20</b>	<b>ADJOURN</b>